

RUH BATH BOARD PLANNER 2017-18
PRIVATE

	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18
Corporate Governance												
Standing Items		Fit for the Future Minutes (DoF)		Fit for the Future Minutes (DoF)		Fit for the Future Minutes (DoF)		Fit for the Future Minutes (DoF)		Fit for the Future Minutes (DoF)		Fit for the Future Minutes (DoF)
Quarterly Reports	Risk Register Review (DoNM)			Risk Register Review (DoNM)			Risk Register Review (DoNM)			Full Risk Register Review (DoNM)		
	Monitor Q4 Declarations (DoF)			Monitor Q1 Declarations (DoF)			Monitor Q2 Declarations (DoF)			Monitor Q3 Declarations (DoF)		
Annual Reports	Draft Annual Report (CD) & Quality Accounts (DoNM)											Monitor Annual Plan Declarations (DoF)
One Offs												
Operational Performance												
Standing Items	QIPP Update (DoF)	QIPP Update (DoF)	QIPP Update (DoF)	QIPP Update (DoF)		QIPP Update (DoF)	QIPP Update (DoF)	QIPP Update (DoF)	QIPP Update (DoF)	QIPP Update (DoF)	QIPP Update (DoF)	QIPP Update (DoF)
Quarterly Reports	Health & Safety and Estates Compliance (DoEF)			Health & Safety and Estates Compliance (DoEF)			Health & Safety and Estates Compliance (DoEF)			Health & Safety and Estates Compliance (DoEF)		
Annual Reports												Staff Health and Wellbeing (DoHR)
One Offs												
Strategy												
Standing Items	Major Projects & Business Development Report (CD)	Major Projects & Business Development Report (CD)	Major Projects & Business Development Report (CD)	Major Projects & Business Development Report (CD)		Major Projects & Business Development Report (CD)	Major Projects & Business Development Report (CD)	Major Projects & Business Development Report (CD)	Major Projects & Business Development Report (CD)	Major Projects & Business Development Report (CD)	Major Projects & Business Development Report (CD)	Major Projects & Business Development Plan (CD)
One Offs To include Strategic Direction items												
Quality												
Quarterly Reports			Incident, Litigation & Inquests (DoNM)			Incident, Litigation & Inquests (DoNM)			Incident, Litigation & Inquests (DoNM)			Incident, Litigation & Inquests (DoNM)
One Offs												

DoNM	Director of Nursing & Midwifery	CD	Commercial Director	MD	Medical Director
DoF	Director of Finance	DoEF	Director of Estates and Facilities	COO	Chief Operating Officer
DoHR	Director of Human Resources	CEO	Chief Executive	BoDS	Board of Directors Secretary

additional items

Notes
Consider Policy review dates
Committee TOR reviews