

<b>Report to:</b>	<b>Public Board of Directors</b>	<b>Agenda item:</b>	<b>15</b>
<b>Date of Meeting:</b>	<b>29 March 2017</b>		

<b>Title of Report:</b>	<b>Annual Cycle of Business 2017-18</b>
<b>Status:</b>	<b>For Approval</b>
<b>Board Sponsor:</b>	<b>Brian Stables, Chairman</b>
<b>Author:</b>	<b>Helen Mullinger, Board of Directors' Secretary</b>
<b>Appendices</b>	<b>Appendix 1: Annual Cycle of Business 2017-18</b>

<b>1.</b>	<b>Executive Summary of the Report</b>
<ul style="list-style-type: none"> <li>The Board of Directors should approve an annual cycle of business which identifies the reports which will be regularly presented for consideration;</li> <li>The annual cycle is one of the key components in ensuring that the Board of Directors is effectively carrying out its role in leading the Trust;</li> <li>The Board of Directors will receive other reports throughout the year on areas of risk or interest.</li> <li>It is acknowledged that the Board are still considering some strategic decisions for the Trust and as such the planner is likely to develop as these decisions are made.</li> </ul>	

<b>2.</b>	<b>Recommendations (Note, Approve, Discuss)</b>
<p>The Board of Directors is asked to:</p> <ul style="list-style-type: none"> <li>NOTE the Annual Cycle of Business for 2017-18;</li> <li>Consider development areas to be included on the planner.</li> </ul>	

<b>3.</b>	<b>Legal / Regulatory Implications</b>
<p>The timing of Monitor's Board Declarations is included on the annual cycle of business planner.</p>	

<b>4.</b>	<b>Risk (Threats or opportunities, link to a risk on the Risk Register, Board Assurance Framework etc)</b>
<p>This paper presents one of the controls to ensure that the Board of Directors operates effectively and considers reports across all major areas of business.</p>	

<b>5.</b>	<b>Resources Implications (Financial / staffing)</b>
N/A	

<b>6.</b>	<b>Equality and Diversity</b>
N/A	

<b>7.</b>	<b>References to previous reports</b>
N/A	

<b>8.</b>	<b>Freedom of Information</b>
Public	