

BOARD OF DIRECTORS MEETING IN PUBLIC
WEDNESDAY 26 JULY 2017
ACTION LIST

Action No	Details	Agenda Item No	First Raised	Action by	Progress Update & Status	Lead
PB500	Quality Report Follow up the possibility of a new car parking payment system and a simpler payment machine with Parking Eye in the absence of the Director of Estates and Facilities.	BD/17/02/07	Feb 2017	July 2017	Parking Eye have promised new, easy to use parking machines which will notify the driver on the payment due. The machines are due to be installed in October. Closed	Chief Executive
PB510	Progress Report on Ward and Outpatient Department Accreditation Scheme Progress on Falls to be reported to the Board following initial presentation on the Falls Pathway in April 2017.	BD/17/04/08	April 2017	Sept 2017	The Falls Pathway launched formally in June. I would suggest that an update to Board takes place in September. Open	Director of Nursing and Midwifery
PB513	Patient Story: Dementia Escalation protocol for Social Care Admissions to be reviewed.	BD/17/05/06	May 2017	Sept 2017	An escalation standard operating procedure for ED and wards will be developed. An update report will be presented to Board in September. A report addressing the issues with coding and reporting would be to Management Board in September. Open	Chief Operating Officer & Director of Nursing & Midwifery

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PB520	Head of Infection Prevention and Control Visit to RUH Resolve the issue regarding whether the number of cases of page one of the report was correct with the Chief Operating Officer.	BD/17/05/10	May 2017	June 2017	Resolved. NHSI have agreed correct figures around c.diff performance. Closed	Director of Nursing and Midwifery
PB521	Head of Infection Prevention and Control Visit to RUH Provide a detailed report to the July Board of Directors meeting with a verbal update on assurance as part of the action list together with an updated letter from NHS Improvement with any errors corrected.	BD/17/05/10	May 2017	July 2017	On agenda as item 8. Closed	Medical Director & Director of Nursing and Midwifery & Medical Director
PB523	Patient Story: Diabetes Chief Operating Officer to provide an update on progress later this year as part of her regular report on the patient safety priority; Improving Insulin Safety. COO to advise of timescale for this.	BD/17/06/06	June 2017	July 2017	Meeting set up. Closed	Chief Operating Officer
PB524	Quality Report Circulate the correct number of open serious incidents to the Board of Directors.	BD/17/06/07	June 2017	July 2017	The correct figure is 16. Closed	Director of Nursing and Midwifery
PB525	Operational Performance Report & 4 Hour Performance Report Year to date position to be added to the table on page 9 of the report (Non-Elective activity levels).	BD/17/06/10 & BD/17/06/11	June 2017	July 2017	Verbal update to be provided at meeting.	Chief Operating Officer
PB526	Workforce Race Equality Standard and Action Plan Update report to be presented in December.	BD/17/06/14	June 2017	Dec 2017		Director of Human Resources

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PB527	Clinical Governance Committee Update Report The Board of Directors agreed to include an agenda item going forward entitled "Items for Assurance Committees" as a discussion topic.	BD/17/06/15	June 2017	July 2017	Item on agenda. Closed	Membership & Governance Manager