

**MEETING IN PUBLIC OF THE BOARD OF DIRECTORS
OF THE ROYAL UNITED HOSPITALS BATH NHS FOUNDATION TRUST
WEDNESDAY, 27TH SEPTEMBER 2017 10:00 – 12:00
RUH BOARDROOM, OASIS CENTRE, RUH, BATH**

Item	Item	Presenter	Enc.
OPENING BUSINESS			
1.	Chairman's Welcome and Apologies:	Brian Stables, Chairman	Verbal
2.	Written questions from the public	Brian Stables, Chairman	Verbal
3.	Declarations of Interest	Brian Stables, Chairman	Verbal
4.	Minutes of the Board of Directors meeting held in public: 26 th July 2016	Brian Stables, Chairman	Enc.
5.	Action List and Matters Arising	Brian Stables, Chairman	Enc.
1. QUALITY – PATIENT SAFETY, EFFECTIVENESS AND EXPERIENCE			
6.	Patient Story: Clostridium Difficile	Sharon Manhi, Lead for Patient and Carer Experience	Pres.
7.	Quality Report (inc. presentation on Falls Pathway)	Helen Blanchard, Director of Nursing and Midwifery	Enc/Pres
8.	Quarterly Patient Experience Update Report	Helen Blanchard, Director of Nursing and Midwifery	Enc.
9.	End of Life Care Annual Report	Helen Blanchard, Director of Nursing and Midwifery	Enc.
10.	Medical Revalidation Annual Board Report	Tim Craft, Medical Director	Enc.
2. OPERATIONAL PERFORMANCE AND USE OF RESOURCES			
11.	Operational Performance Report	Francesca Thompson, Chief Operating Officer / Claire Buchanan, Director of Human Resources	Enc.
12.	RTT Position Report	Francesca Thompson, Chief Operating Officer	Pres.
13.	4 Hour Performance Report	Francesca Thompson, Chief Operating Officer	Enc.
14.	Finance Report	Sarah Truelove, Deputy Chief Executive and Director of Finance	Enc.
3. CORPORATE GOVERNANCE/RISK/REGULATORY			
15.	Clinical Governance Committee Update Report	Jeremy Boss, Non-Executive Director	Enc.
16.	Non-Clinical Governance Committee Update Report	Joanna Hole, Non-Executive Director	Enc.
17.	Management Board Update Report	James Scott, Chief Executive	Enc.

18.	Management Board Terms of Reference	James Scott, Chief Executive	Enc.
19.	Fit for the Future Board Terms of Reference	Xavier Bell, Board of Directors Secretary	Enc.
20.	Health & Safety Quarterly Report	James Scott, Chief Executive	Enc.
21.	Guardian of Safe Working Quarterly Update Report	Tim Craft, Medical Director	Enc.
22.	Complaints Annual Report	Helen Blanchard, Director of Nursing and Midwifery	Enc.
23.	Review Board of Directors Workplan	Xavier Bell, Board of Directors Secretary	Enc.
24.	Declarations of Interest Policy	Xavier Bell, Board of Directors Secretary	Enc.
4. CLOSING BUSINESS			
25.	Chief Executive's Report	James Scott, Chief Executive	Enc.
26.	Chairman's Report	Brian Stables, Chairman	Enc.
27.	Items for Assurance Committees	Brian Stables, Chairman	Verbal
28.	<p>Resolution to exclude the press and public</p> <p>That representatives of the press and other members of the public be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity of which would be prejudicial to the public interest.</p> <p>Business to be discussed in private session includes:</p> <ul style="list-style-type: none"> • Detailed financial reports; • Commercially in confidence reports 	Brian Stables, Chairman	Verbal.
Date of Next Meeting: Wednesday 25th October 2017 - Venue: RUH Board Room, Oasis Centre, RUH			

Key :

Enc – Paper enclosed with the meeting pack

Pres – Presentation to be delivered at the meeting

Verbal – Verbal update to be given by the presenter at the meeting

Author : Roxy Poultney, Membership & Governance Manager	Date: 22 September 2017
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