

**MEETING IN PUBLIC OF THE BOARD OF DIRECTORS  
OF THE ROYAL UNITED HOSPITALS BATH NHS FOUNDATION TRUST  
WEDNESDAY, 31 JANUARY 2018 10:00 – 12:15  
RUH BOARDROOM, OASIS CENTRE, RUH, BATH**

| Item   | Item   | Presenter  | Enc.         |
|--|--|--|--------------|
| <b>OPENING BUSINESS</b>  |  |  |              |
| 1.   | Chairman's Welcome and Apologies: FT                                       | Brian Stables, Chairman  | Verbal       |
| 2.   | Written questions from the public  | Brian Stables, Chairman  | Verbal       |
| 3.   | Declarations of Interest   | Brian Stables, Chairman  | Verbal       |
| 4.   | Minutes of the Board of Directors meeting held in public: 20 December 2017 | Brian Stables, Chairman  | Enc.         |
| 5.   | Action List and Matters Arising  | Brian Stables, Chairman  | Enc.         |
| <b>1. QUALITY – PATIENT SAFETY, EFFECTIVENESS AND EXPERIENCE</b> |  |  |              |
| 6.   | Patient Story: Cancer Care   | Sharon Manhi, Lead for Patient and Carer Experience  | Pres.        |
| 7.   | Cancer Patient Experience Survey Results                                   | Dr Dorothy Goddard, Consultant   | Enc. / Pres. |
| 8.   | Quality Report   | Helen Blanchard, Director of Nursing & Midwifery   | Enc.         |
| <b>2. OPERATIONAL PERFORMANCE AND USE OF RESOURCES</b>           |  |  |              |
| 9.   | HEE Workforce Strategy   | Victoria Downing-Burn, Acting Director of People   | Pres.        |
| 10.  | Operational Performance Report   | Clare O'Farrell, Deputy Chief Operating Officer / Victoria Downing-Burn, Acting Director of People / Dr Bernie Marden, Acting Medical Director | Enc.         |
| 11.  | 4 Hour Performance Report  | Clare O'Farrell, Deputy Chief Operating Officer  | Enc.         |
| 12.  | Finance Report   | Simon Wade, Deputy Director of Finance   | Enc.         |
| 13.  | Estates & Facilities Sustainability Report                                 | James Scott, Chief Executive   | Enc.         |
| <b>3. CORPORATE GOVERNANCE/RISK/REGULATORY</b>                   |  |  |              |
| 14.  | Management Board Update Report   | James Scott, Chief Executive   | Enc.         |
| 15.  | Charities Committee Update   | Moirá Brennan, Non-Executive Director  | Enc.         |
| 16.  | Audit Committee Update   | Moirá Brennan, Non-Executive Director  | Enc.         |

#### 4. CLOSING BUSINESS

|  |  |                              |         |
|--|--|------------------------------|---------|
| 17.  | Chief Executive's Report   | James Scott, Chief Executive | Enc.    |
| 18.  | Chairman's Report  | Brian Stables, Chairman      | Enc.    |
| 19.  | Items for Assurance Committees   | Brian Stables, Chairman      | Verbal  |
| 20.  | <p>Resolution to exclude the press and public that representatives of the press and other members of the public be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity of which would be prejudicial to the public interest.</p> <p>Business to be discussed in private session includes:</p> <ul style="list-style-type: none"> <li>Detailed financial reports;</li> <li>Commercially in confidence reports</li> </ul> | Brian Stables, Chairman      | Verbal. |
| Date of Next Meeting: <b>Wednesday 28 February 2018</b> - Venue: RUH Board Room, Oasis Centre, RUH |  |                              |         |

Key:    Enc – Paper enclosed with the meeting pack  
          Pres – Presentation to be delivered at the meeting  
          Verbal – Verbal update to be given by the presenter at the meeting