

<b>Report to:</b>	<b>Public Board of Directors</b>	<b>Agenda item:</b>	<b>14</b>
<b>Date of Meeting:</b>	<b>31 January 2018</b>		

<b>Title of Report:</b>	<b>Management Board Update Report</b>
<b>Status:</b>	<b>For Information</b>
<b>Sponsor:</b>	<b>James Scott, Chief Executive</b>
<b>Author:</b>	<b>Xavier Bell, Board of Directors' Secretary</b>
<b>Appendices</b>	<b>None</b>

### **Purpose**

This report provides an update from the Management Board meeting held on 13 December 2017

### **Background**

The Board of Directors has constituted the Management Board as one of its sub-committees and has delegated authority to the Management Board to deliver the operational objectives of the Trust.

### **Business Undertaken**

The Management Board considered the following key issues:

#### **Divisional Business Plans**

Each Division presented its 18/19 and 19/20 business priorities, QIPP plan areas of focus and key areas of risk. Management Board approved all three Divisions' plans.

#### **Overseas Nursing Recruitment**

Management Board approved a business case to initiate overseas nursing recruitment.

#### **Learning from Deaths**

Two senior consultants presented an update on the Trust's implementation of the new Learning from Deaths Policy and national guidance, on behalf of the Medical Director.

#### **Organisational Development Programme**

The Head of Commercial Projects provided an update on the development of a business case for an Organisational Development Programme. The initial approach was approved by Management Board. Further updates will be provided to the Board of Directors in January 2018.

#### **Sterile Services/Endoscopy Business Case (Decontamination Washers)**

Management Board approved a business case presented by the Division of Surgery, seeking investment in a mobile decontamination unit.

#### **Wholly Owned Subsidiary Company**

Management Board received an update on the development of the business case for a wholly owned Property Facilities Management Company. Further updates will be provided in January to both Management Board and the Board of Directors.

**Corporate Sponsorship and Advertising Policy**

The Commercial Director presented a proposal to update the above policy. Management Board approved the proposed approach, and agreed that the policy would be circulated and approved outside Management Board.

**Web Content Policy**

Management Board approved the updated policy presented by the Commercial Director.

**Quarterly Incident, Litigation and Inquest Report**

The Interim Director of Nursing & Midwifery provided an update on the number of incidents in Q2, together with an update on the status of ongoing litigation and inquests.

Other standing agenda items were considered including the Quality Report, Operational Performance Report, 4 Hour Improvement Plan and Finance Report.

**Key Risks and their impact on the Organisation**

The Deputy Director of Nursing and Midwifery presented the status of the current risks on the Risk Register. The following risks were identified and will be added to the risk register:

- Financial risk associated with the sale of the Mineral Hospital; and
- The potential transfer of Sterile Services into the proposed Wholly Owned Subsidiary.

**Key Decisions**

As listed above.

**Exceptions and Challenges**

The Management Board was able to undertake its business without any gaps in information.

**Governance and Other Business**

As listed above.

**Future Business**

The key focus of the Management Board over the next 3 months will be:

- Business planning and development
- Strategy development
- Organisational Development Intervention
- Implementation of the Winter Plans

**Recommendations**

The Board of Directors is asked to note the report.