

<b>Report to:</b>	<b>Trust Board</b>	<b>Agenda item:</b>	<b>13.</b>
<b>Date of Meeting:</b>	<b>9 February 2011</b>		

<b>Title of Report:</b>	<b>Trust Board Annual Cycle of Business 2011/12</b>
<b>Status:</b>	<b>Approval</b>
<b>Board Sponsor:</b>	<b>Brian Stables, Chairman</b>
<b>Author:</b>	<b>Eric Sanders, Trust Board Secretary</b>
<b>Appendices</b>	<b>Appendix 1: Annual Cycle of Business 2011/12</b>

<b>1. Purpose of Report (Including link to objectives)</b>
To presents the annual cycle of business for the Trust Board for 2011/12.

<b>2. Summary of Key Issues for Discussion</b>
<ul style="list-style-type: none"> <li>• The Trust Board should approve an annual cycle of business which identifies the reports which will be regularly presented for consideration;</li> <li>• The annual cycle is one of the key components in ensuring that the Trust Board is effectively carrying out its role in leading the Trust;</li> <li>• For 2011/12 the key Board decisions in relation to the Foundation Trust application have been included under the Strategy / Business Planning and Improvement section;</li> <li>• The Trust Board will receive other reports throughout the year on areas of risk or interest;</li> <li>• The annual cycle of business should be considered in parallel with the Trust Board Annual Development Planner which is currently being updated and will be presented in March 2011 for approval.</li> </ul>

<b>3. Recommendations (Note, Approve, Discuss etc)</b>
The Board is asked to approve the Annual Cycle of Business for 2011/12.

<b>4. Care Quality Commission Outcomes (which apply)</b>
The Trust Board will receive 6 monthly updates on compliance against the Care Quality Commissions Outcomes in addition to exception reports if required.

<b>5. Legal / Regulatory Implications (NHSLA / ALE etc)</b>
None identified

<b>6. Risk (Threats or opportunities link to risk on register etc)</b>
This paper presents one of the controls to ensure that the Board operates effectively and considers reports across all major areas of business.

<b>7. Resources Implications (Financial / staffing)</b>
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None directly related to this report.
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<b>8. Equality and Diversity</b>
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Not directly applicable.
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<b>9. Communication</b>
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The annual cycle will be communicated to the operational management of the Trust.
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<b>10. References to previous reports</b>
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The Trust Board received a report on the 2010/11 annual cycle at its January 2010 meeting.
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<b>11. Freedom of Information</b>
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Public.
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