

Agenda Item: 5

**ACTION LIST - BOARD OF DIRECTORS MEETING IN PUBLIC
WEDNESDAY 31 JULY 2019**

Action No	Details	Agenda Item No	First Raised	Action by	Progress Update & Status	Lead
PB515	<p>Quality Report The Chief Executive requested a further discussion about the FFT and whether it was still an appropriate measure of patient experience and the Interim Board Secretary will add this wider Board review to the early part of next year's programme.</p> <p>Update from May meeting The Deputy Director of Nursing and Midwifery advised that the programme for 2019 was still in the process of being established and agreed that this should be deferred until October when the Director of Nursing and Midwifery would be in a position to update.</p>	BD/19/02/07	Feb 2019	Oct 2019	2019 programme is in the process of being discussed and established. Open	Director of Nursing and Midwifery
PB532	<p>Management Board Update Report Director of Finance to check whether the Data Security and Protection Toolkit should have gone to the Board for approval, following submission to Management Board.</p>	BD/19/05/19	May 2019	Sept 2019	The Data Protection and Security Toolkit must be signed off by the Board or equivalent senior team and must include the SIRO. The Toolkit was signed off by Management Board with the Finance Director who is the SIRO present. In order to provide greater assurance, the Board of Directors will be provided with an update on Cyber risks through the	Director of Finance

Action No	Details	Agenda Item No	First Raised	Action by	Progress Update & Status	Lead
					Cyber Security Assessment report at the September Board meeting. Open	
PB533	Patient's Story – Young Carers The Clinical Governance committee to review the current process for carer support	BD/19/07/06	July 2019	Sept 2019	Scheduled for discussion at the Clinical Governance Committee meeting on 26.11.19. Closed	Jane Scadding, Non-Executive Director
PB534	Staff Retention A sub group of the board to be formed to focus on staff retention.	BD/19/07/08	July 2019	Sept 2019	A recruitment and retention working group already exists. Discussion to take place about sub-groups following creation of People Committee. Closed	Director for People
PB535	Finance Report Director of finance to investigate a wider reconciliation of year on year expenditure for future reports	BD/19/07/13	July 2019	Sept 2019	A verbal update will be provided at the meeting. Open	Director of Finance
PB536	Widening Participation Award The widening participation award granted to project search to be added in to the Workforce Disability equality standard report.	BD/19/07/16	July 2019	Sept 2019	Completed. Closed	Director for People