

Report to:	Public Board of Directors	Agenda item:	15
Date of Meeting:	24th June 2020		

Title of Report:	Charities Committee Update Report
Status:	For Discussion
Sponsor:	Jeremy Boss, Non-Executive Director & Chair of the Charities Committee
Author:	Kathryn Kelly, Executive Assistant to Director of Nursing and Midwifery and Director of Strategy
Appendices	None

<p>Purpose</p> <p>This report summarises the discussions, recommendations and approvals made by the Charities Committee on 13 February and 19 May 2020, to provide the Board with an update of the Committee’s activities.</p>
<p>Background</p> <p>The Charities Committee holds delegated responsibility from the Board of Directors (the Corporate Trustee of the RUH Charitable Funds), this report provides evidence to satisfy the Board that the tasks required to meet those responsibilities are being carried out.</p>
<p>Business Undertaken</p> <p>February 2020</p> <ul style="list-style-type: none"> • Forever Friends Update • Friends of the Royal United Hospital Revised Donation Strategy • Investment Governance • Charitable Fund Risk Register Quarterly Review and Update • Review of Latest Financial Position • General Fund Update • Work Plan Review • Charitable Funds Spending Plans 2020-21 • Art at the Heart Update <p>May 2020</p> <ul style="list-style-type: none"> • Forever Friends Update • Risk Register • Latest Financial Position • Investment Governance • Investment Fund Manager Update
<p>Key Risks and their impact on the Organisation</p> <p>February 2020</p> <ul style="list-style-type: none"> • HIP2 and its impact on fundraising. The committee noted the risk and agreed to add this to the Risk Register. • The committee noted the key risks around HIP2 and the funding relationship with capital funds.

- The risk around certain key staff holding significant sole responsibility and critical knowledge had now been added to the risk register.
- The Committee supported the switch to the Datix system as used by the Trust.

May 2020

- In relation to Risk 5, the Director of Strategy reflected the Friends of RUH's anxiety around the impact of their inability to run their coffee shop as a result of the COVID-19 pandemic. She confirmed that volunteering levels were increasing as they had now been linked to the FFA
- In relation to risk 6, the Committee agreed that the effect of the pandemic had crystallised some of the risks and it was worth reflecting the volatility going forward by increasing the probability score.
- In relation to risk 13, the Committee agreed that discussions regarding Art at the Heart should be taken outside of the Committee meeting
- In relation to ward charitable funds, it was agreed that the Director of Nursing and Midwifery, Interim Head of Financial Services and the Charities & Technical Accountant would meet to discuss how to support ward funds better. This would also be added to the risk register.

Key Decisions and discussions

February 2020

- The Committee noted the costs included relating to the redecorating of the fundraising office. The spending plan was approved but the Committee noted that this may need some revision.
- The Committee noted that they were happy to support using charitable funds for course/conference fees for multi-agency teams, but would only support payments for NHS staff, although this was subject to review.
- The Committee supported in principle the case for the funding of a Volunteers Services Manager. However they felt more evidence was needed and requested that this should be referred back to the division to provide a stronger business case.
- The Committee did not support the continuation of the partnership with the Alzheimer's Society as this project has already completed a 3 year pilot and a business case now needed to be submitted to the Trust.
- The Committee agreed in principle to approve the spending plans presented.

May 2020

- The Committee agreed that the Interim Director of Finance and Head of Fundraising should discuss sign off arrangements further in relation to charitable spending and put a proposal forward to the Committee by email.
- The Committee agreed that the Chair of the Charities Committee, Interim Director of Finance and the Charities & Technical Accountant would meet Barclays Wealth separately and feed back to the Committee regarding the Charity's investments.

Exceptions and Challenges

Nothing impacted on the Committee's ability to undertake its business.

Governance and Other Business
The Charities Committee meets at least four times a year. Its members consist of 2 Non-Executive Directors, the Director of Finance and Director of Nursing.
Future Business
<ul style="list-style-type: none">• Forever Friends Update• Forever Friends Individual Updates• Friends of the Royal United Hospital Update• Risk Register• Latest Financial Position• Research Funds Manager• Investment Governance• Review of Investment Risk Strategy• Investment Fund Manager• Charity Strategy Review
Recommendations
The Board is asked to note this report.