

**MEETING IN PUBLIC OF THE BOARD OF DIRECTORS  
OF THE ROYAL UNITED HOSPITALS BATH NHS FOUNDATION TRUST  
WEDNESDAY, 31 MARCH 2021, 10:00 – 12:30  
VIA MICROSOFT TEAMS “LIVE EVENT”**

Item	Item	Presenter	Enc.
<b>OPENING BUSINESS</b>			
1.	Chair's Welcome and Apologies	Alison Ryan, Chair	Verbal
2.	Written questions from the public	Alison Ryan, Chair	Verbal
3.	Declarations of Interest	Alison Ryan, Chair	Verbal
4.	Minutes of the Board of Directors meeting held in public: 27 January 2021	Alison Ryan, Chair	Enc.
5.	Action List and Matters Arising	Alison Ryan, Chair	Enc.
6.	Patient Story	Sharon Manhi, Lead for Patient and Carer Experience	Pres.
7.	CEO Report	Cara Charles Barks, Chief Executive	Enc.
8.	Chair's Report	Alison Ryan, Chair	Verbal
9.	Closedown of the 2020/21 Board Assurance Framework	Adewale Kadiri, Head of Corporate Governance	Enc.
10.	Audit and Risk Committee Chair's Update Report	Antony Durbacz, Non-Executive Director	Enc.
11.	Quality Governance Committee Chair's Update Report	Nigel Stevens, Non-Executive Director	Enc.
12.	Finance and Performance Committee Chair's Update Report	Jeremy Boss, Non-Executive Director	Enc.
13.	Non-Clinical Governance Committee Chair's Update Report	Sumita Hutchison, Non-Executive Director	Enc.
14.	People Committee Chair's Update Report	Anna Mealings, Non-Executive Director	Enc.
15.	Charities Committee Chair's Update Report	Jeremy Boss, Non-Executive Director	Enc.
<b>2. QUALITY – PATIENT SAFETY, EFFECTIVENESS AND EXPERIENCE</b>			
16.	Quality Report	Sarah Merritt, Interim Director of Nursing and Midwifery/Bernie Marden, Medical Director	Enc.
17.	Q3 Patient Experience Report	Sharon Manhi, Lead for Patient and Carer Experience	
18.	Report of the Care Quality Commission Unannounced Inspection of the Emergency Department	Sarah Merritt, Interim Director of Nursing and Midwifery	Enc.
19.	Final Action Plan from the Ockendon Review of Maternity Services	Sarah Merritt, Interim Director of Nursing and Midwifery	Enc.

20.	Item withdrawn		
21.	Safer Staffing Report	Sarah Merritt, Interim Director of Nursing and Midwifery	Enc.
<b>3. OPERATIONAL PERFORMANCE AND USE OF RESOURCES</b>			
22.	Finance Report	Libby Walters, Director of Finance and Deputy Chief Executive	Enc.
23.	Operational Performance Report	Simon Sethi, Chief Operating Officer/ Claire Radley, Director for People	Enc.
<b>4. CLOSING BUSINESS</b>			
24.	Items for Assurance Committees	Alison Ryan , Chair	Verbal
25.	<p>Resolution to exclude the press and public that representatives of the press and other members of the public be excluded from the remainder of this meeting, having regard to the confidential nature of the business to be transacted, publicity of which would be prejudicial to the public interest.</p> <p>Business to be discussed in private session includes:</p> <ul style="list-style-type: none"> <li>• Detailed financial reports;</li> <li>• Commercially in confidence reports</li> </ul>	Alison Ryan , Chair	Verbal.
Date of Next Meeting: <b>Wednesday 5 May 2021</b> - Venue: Microsoft Teams Live Event Virtual Meeting			

Key: Enc – Paper enclosed with the meeting pack  
 Pres – Presentation to be delivered at the meeting  
 Verbal – Verbal update to be given by the presenter at the meeting