Report to:	Public Board of Directors	Agenda item:	20.0
Date of Meeting:	2 November 2022		

Title of Report:	Non-Clinical Governance Committee (NCGC) Update Report
Status:	For Noting / Discussion
Board Sponsor:	Sumita Hutchison, Chair of NCGC
Author:	Stephanie Spottiswood (Executive Assistant)
Appendices	None

Purpose
This report sums up discussions, recommendations and approvals made at the Non-Clinical Governance Committee meeting on 18 August 2022 and 31 October 2022, to provide the Board with an update of the Committee's activities.

Background
The Non-Clinical Governance Committee holds delegated responsibility from the Board of Directors; this report provides evidence to satisfy the Board that the tasks required to meet those responsibilities are being carried out.

Business Undertaken

18 August 2022
 	
 • **Board Assurance Framework (BAF) Risks - Cyber Security**
     − The Trust was in a better position in terms of staffing capacity to manage the risk.
     − A dashboard was being developed to reflect visible risk, prioritization, and an overall view of investment vs risk.
     − There was an overarching risk in terms of out of date software.
     − Phishing remained the number one threat, and therefore important to step up awareness within the Trust.
     − Important to recognize within the BAF the importance of resources and training, recovery procedures after a major incident such as a cyber-attack, and a clear working plan with the Emergency Preparedness, Resilience and Response (EPRR) team (and within the Business Continuity Plan (BCP)).
     − The Chief Digital Officer assured the Committee that there were ongoing discussions with the Trust EPRR team. A table-top simulation exercise had recently taken place, and debrief being prepare
 • **Environmental sustainability.**
     − A detailed conversation about further embedding environmental sustainability into the organization, to be reflected in the BAF by broadening its scope.
     − Opportunities of working within the ICS and Trust level.
     − Staff and clinician engagement - an important area for development given the lack of funding available to deliver the net zero ambitions.
     − A revised work plan and BAF to be brought to the next NCGC and then to Board.
 • **Digital Strategy**

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- The digital strategy was being updated to align with the Strategic Narrative.
- It was important to maximize and enable staff to use the IT systems, and to ensure that they were user friendly in the first instance.
- It was important that the delivery of the Trust goals was driven by patient and staff insights, which also linked to the visitor experience.
- A BSW work stream had been set up to discuss virtual wards.

Prioritization of Trust Capital
- With the numerous competing demands for capital year on year, and the prioritization and de-prioritization of Trust schemes, it was imperative to be able to adapt Trust goals.

31 October 2022 – verbal update.

Key Risks and their impact on the Organization

- A fuller conversation was needed on the risks of non-implementation of strategies - Digital, Sustainability and backlog maintenance, so that a Board decision could be made on either changing the strategy or allocating more resources.

Key Decisions

None.

Exceptions and Challenges

Nothing impacted on the Committee's ability to undertake its business.

Governance and Other Business

The Non-Clinical Governance Committee meet on a monthly basis, and the Committee's Terms of Reference reviewed annually.

The Committee's membership consists of the Non-Executives, the Chairs of the Non-Clinical Governance Committee and the Clinical Governance Committee.

Future Business

N/A

Recommendations

The Board is asked to note this report.