

<b>Report to:</b>	<b>Board of Directors</b>	<b>Agenda item:</b>	<b>22b</b>
<b>Date of Meeting:</b>	<b>2 November 2022</b>		

<b>Title of Report:</b>	<b>Quality Governance Committee Terms of Reference Review</b>
<b>Status:</b>	<b>For Approval</b>
<b>Board Sponsor:</b>	<b>Ian Orpen, Non-Executive Director</b>
<b>Author:</b>	<b>Adewale Kadiri, Head of Corporate Governance</b>
<b>Appendices</b>	<b>Appendix 1: Draft updated Terms of Reference</b>

**1. Executive Summary of the Report**

The Terms of Reference of the Quality Governance Committee indicate that they will be reviewed at least every year to ensure that they remain relevant and that they capture the entirety of the Committee's remit.

Overall, the Terms of Reference at Appendix 1 continue to capture all the elements of the Committee's work, but a small number of amendments are suggested (highlighted in track changes), including strengthening the focus on the patient experience, adding the COO or one of their deputies as mandatory attendees, and providing the option for Sulis related quality matters to be discussed at this Committee at their request.

These changes have already been considered and approved by the Committee.

**2. Recommendations (Note, Approve, Discuss)**

The Board is asked to consider and approve the updated Terms of Reference.

**3. Legal / Regulatory Implications**

It is recognised good practice for all Board Committees to assess their effectiveness and the extent to which they have met their Terms of Reference.

**4. Risk (Threats or opportunities, link to a risk on the Risk Register, Board Assurance Framework etc)**

None identified

**5. Resources Implications (Financial / staffing)**

None identified

**6. Equality and Diversity**

None identified

**7. References to previous reports**

This is an annual exercise.

**8. Freedom of Information**

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