

Report to:	Board of Directors	Agenda item:	22d
Date of Meeting:	2 November 2022		

Title of Report:	Non-Clinical Governance Committee Terms of Reference Review
Status:	For Approval
Board Sponsor:	Sumita Hutchison, Non-Executive Director
Author:	Adewale Kadiri, Head of Corporate Governance
Appendices	Appendix 1: Updated Terms of Reference

1. Executive Summary of the Report

The Terms of Reference of the Non-Clinical Governance Committee indicate that they will be reviewed at least every year to ensure that they remain relevant and that they capture the entirety of the Committee's remit.

Overall, the Terms of Reference continue to capture all the elements of the Committee's work, but the Board is asked to consider some relatively minor changes to address particular issues that had been raised by members. The Terms of Reference were last updated earlier this year, but the aim is to align the timing of all Committee terms of reference reviews so that they are dealt with at the November Board meeting.

2. Recommendations (Note and Discuss)

The Board is also asked to consider and approve the proposed amendments to the Committee's Terms of Reference.

3. Legal / Regulatory Implications

None

4. Risk (Threats or opportunities, link to a risk on the Risk Register, Board Assurance Framework etc)

None

5. Resources Implications (Financial / staffing)

None

6. Equality and Diversity

Not applicable

7. References to previous reports

This is an annual review.

8. Freedom of Information

Public

Author : Adewale Kadiri, Head of Corporate Governance Approved by: Sumita Hutchison, Non-Executive Director	Date: 24 October 2022 Version: 1
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