

**ACTION LIST - BOARD OF DIRECTORS MEETING IN PUBLIC  
WEDNESDAY 11 January 2023**

Action No	Details	Agenda Item No	First Raised	Action by	Progress Update & Status	Lead
PB581	<b>Annual Review of the Trust Constitution</b> The Chair suggested that the Board review the latest publication of the NHS Foundation Trust Code of Governance in light of changes.	BD/22/09/17	Sept 22	April 23	The new draft Code has now been approved and will come into effect on 1 April 2023. The Head of Corporate Governance has agreed with the Chief Executive that its provisions are incorporated within the Trust's Integrated Governance Framework (IGF). The IGF will also be updated to incorporate an Accountability Framework (divisional accountability) and will be presented for approval at the April Board meeting.	Head of Corporate Governance
PB585	<b>Minutes of the Board of Directors Meeting held in Public of 2<sup>nd</sup> November 2022</b> Jeremy Boss and the Head of Corporate Governance to correct a slight inaccuracy in item 19: Charities Chair's Update Report regarding a comment on funding.	BD/23/01/05	Jan 2023	Mar 2023	The relevant section of the November 2022 minutes has been amended. <b>To close</b>	Jeremy Boss / Head of Corporate Governance
PB586	<b>Minutes of the Board of Directors Meeting held in Public of 2<sup>nd</sup> November 2022</b>	BD/23/01/05	Jan 2023	Mar 2023	Minutes updated. <b>To close</b>	Head of Corporate Governance

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	The Chief Nurse commented that on page 95 of the Maternity Quarterly Report Zita Martinez should be down as the Director of Midwifery, and Dr Claire Park as Lead Obstetrician. For the annual report there should be stringent national guidelines, but local decision making. In AOB, it should read 'divisional directors of nursing'. The Chair asked the Head of Corporate Governance to update the minutes.					
PB587	<b>Review of East Kent Maternity Report</b> The Chief Operating Officer commented that there were some useful comparisons that could be made between Maternity and the Emergency Department due to their recent reviews. He suggested that he look at triangulating the data on this with the Chief Nurse.	BD/23/01/17	Jan 2023	Mar 2023	The Chief Operating Officer and The Chief Nurse have discussed the learnings from interventions <b>To Close.</b>	Chief Operating Officer / Chief Nurse