PAW & Birth

Pocket Guide

<u>Tasks on Millennium:</u>

- **Medications ePMA**

- **Add allergies**

- **Ordering bloods**

- **Ordering routine scans at Booking**

- **Medical Review (doctors)**

- **Appointments Books for:**

    o **DAU**

    o **Consultant ANC**

    o **Pelvic Health**

    o **Birth Reflections**

- **Links to external systems:**

    o **Integrated Care Record**

    o **BadgerNet context launch**

    o **eConsent**

- **Admissions/Discharges/Transfers**

Tasks on BadgerNet:

- **Referrals' management**

- **All community appointments**

- **Booking (inc. comorbidities)**

- **Antenatal appointments documentation**

- **Allergies**

- **Observations**

- **Medications' documentation**

- **Triage (BSOTS)**

- **DAU care**

- **Inpatient care**

- **Intrapartum care, MEWS & Partogram**

- **Delivery information**

- **Birth registration**

- **HDU**

- **Discharge summaries**

- **Postnatal care**

<u>REMEMBER!</u>

- **Keep checking your THINGS TO DO!**

- **A Band 7 can delete a note on the wrong record**

- **A Band 7 can reset your BadgerNet password**

- **You can add additional leaflets (additional reading) to the *Personal Timeline***

- **Use the *Communication* note for any communication with women or professionals**

- **Always complete all fields**

- **Enter a Date and Time in the On Leaving section!**

- **Publish notes to Badger Notes so the woman shares her care: authorise with username and password**

ANC Antenatal Appointments:

1. Check the woman's care location and change if needed

2. Drawer: **Notes During Pregnancy**

3. First person to see the woman, click

4. Select the appropriate note:

- Antenatal Clinic
- Joint Specialist Clinic
- Diabetes Specialist Review

5. Other professionals to see the woman open and continue the same <u>note</u>

5. Complete any other notes you might need:
- Microbiological Tests and Results
- Blood Tests, Results and Actions
- Confidential Social Issues
- Elective C-Section Booking
- Induction of Labour Booking

Triage (BSOTS):

1. Drawer: Triage (BSOTS)

2. Click ➕

3. *Triage Contact* **(for phone call)**

4. *Triage Assessment* **(for initial and ongoing care)**

5. To make appointment for phone follow up in community, use *Appointment* **note and look for CBC/FBC/PMU/TMU Overflow clinic**

** Remove set tasks if needed, or add more

** Check them off on the Triage overview page
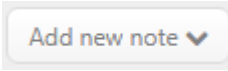
** Doctor: Enter new note > *Specialist Review*

On admission to Antenatal Ward:

1. Drawer: Notes During Pregnancy

2. Click [+]

3. *Inpatient Assessment* (1st section only) and complete the notes within it

4. Complete any other notes you might need from the Add new note button in the top right

[Add new note ▼]

corner:

- CTG Review
- Fetal Heart Auscultation (Inpatient)
- Clinical Note
- Specialist Review
- Vascular Access Device/Urinary Catheter
- Medication
- Speculum Examination
- Vaginal Examination

On discharge from Antenatal Ward:

- **Doctor: *Medical Discharge* (Confirm and Send so GP receives it!)**
- **Ward Clerk: Discharge on Millennium**

<u>Booking Induction:</u>
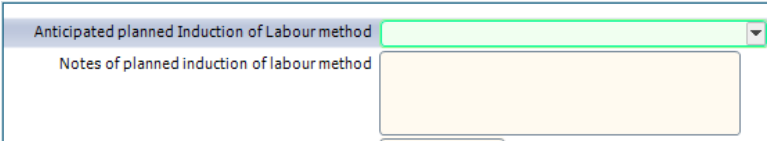
1. Drawer: Induction

2. Top right corner: *Book Induction* button

<u>Induction:</u>

1. Drawer: Induction

- **Doctor: complete these 2 fields on *Induction of Labour Booking* (they replace the sticker)**

- **Midwife:**
    1. **Induction Cycles**

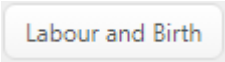   2. **Additional notes available in the top right corner**
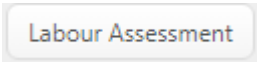
<u>Birth:</u>

1. Drawer: Labour and Birth

2. Start with *Labour and Birth* and return to it regularly to update labour landmarks

Labour and Birth

3. Use *Labour Assessment* for all labour care, but only complete the section you need each time AND

Labour Assessment

4. Complete any other notes you might need from the Add new note button in the top right corner

Add new note ❤

** Don't leave the <u>Labour and Birth drawer</u>, as notes from elsewhere won't populate the partogram!

<u>For Caesarean Births:</u>

1. Drawer: Labour and Birth

- *Labour and Birth* note

- **Midwife: C-Section tab >**
  C-Section Additional Information

- **Doctor: Operation tab >**
  Caesarean Section Operation Note

<u>For Instrumental Births:</u>

Midwife:

1. Drawer: Labour and Birth

2. *Labour and Birth* note

Doctor:

Enter new note > *Fetal Instrumental/Operative Birth Details*

HDU:

1. Drawer: HDU

2. Click ➕

3. *Inpatient Assessment* + *HDU Admission*

4. Complete any other notes you might need from the Add new note button in the top right corner:

- Observations
- Fluid Balance

Midwife Post Birth Checklist for Badger:

All tabs on *Labour and Birth* Note complete
VTE Risk Assessment

Baby Tab:
All tabs on *Post-birth Smart Form* complete
NHS Baby Registration

Admission for Baby:
Admit and print ankle bands from Mlnm
Print NBS labels from Badger
BCG Referral if needed (Badger)

Medications:
All medications documented on Badger
All medications prescribed/given on Mlnm
Completed fluid balance?

If Caesarean Birth:
C-Section Additional Information note

Reports to view, Confirm and Save
Mother Labour and Birth
Baby Labour and Birth
Birth Registration
Check Things to Do List!

On admission to Postnatal Ward:

1. Drawer: Postnatal

2. Click [+]
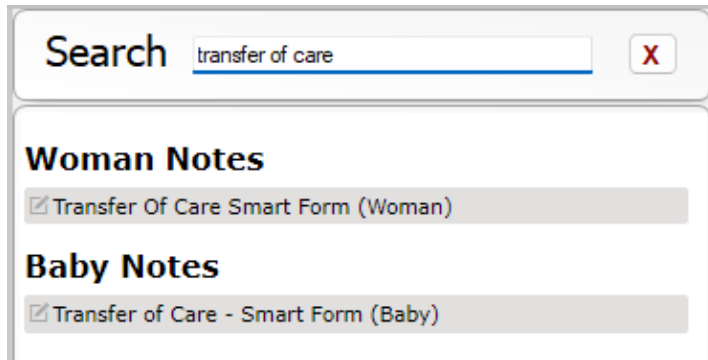
3. *Postnatal Inpatient Assessment* (1st section only) and complete the notes within it

4. Complete any other notes you might need from the Add new note button in the top right corner:

- *Observations (Woman)*
- *Baby Examination*
- *Observations (Baby)*
- *Vascular Access Device/Urinary Catheter*
- *Postnatal Conversations*
- *Feeding Smart Form*
- *LMWH Teach Back*
- *Microbiological Tests and Results*
- *Blood Tests, Results and Actions*
- *Fluid Balance chart*

On discharge from Postnatal Ward:

1. Enter new note: search for "transfer of care"

2. Complete *Transfer of Care Smart Form (Woman)* AND

3. Complete *Transfer of Care Smart Form (Baby)*

** Be sure to choose the right Maternity Team or Receiving Trust at the bottom of the notes
** Call or email the Receiving Trust if it's not the RUH
** Confirm and Send both reports so GP receives them

Arranging for a woman to be seen in DAU:

1.Book into Millennium's DAU Appointment Book