

Agenda Item: 4.0

Action list of the Council of Governors of the Royal United Hospitals Bath NHS Foundation Trust following the meeting held on 14th March 2024

Action No	Details	Agenda Item Number	First Raised	Action by	Progress Update & Status	Lead
CG257	<p>Approval of the minutes of the Council of Governors meeting held in public on 14 December 2023</p> <p>Membership and Governance Administrator to attach the response to the PA assurance questions to the minutes of the previous meeting with a note to explain that the relevant section of the minutes did not correspond to the Governor's memory of the discussion.</p>	CG/24/03/03	March 2024	June 2024	Complete. Minutes of the previous meeting updated and response to the PA assurance questions detailed at appendix 1. To close	Membership and Governance Administrator
CG258	<p>Approval of the minutes of the Council of Governors meeting held in public on 14 December 2023</p> <p>Membership and Governance Administrator to spell out the abbreviation of the Acute Regional Therapy Service within the minutes of the previous meeting and to ensure that all abbreviations are spelt out going forward.</p>	CG/24/03/03	March 2024	June 2024	Complete. Minutes of the previous meeting updated. Both Membership and Governance Administrators are aware that all abbreviations need to be spelt out going forward. To close	Membership and Governance Administrator
CG259	<p>Items for Future Work Plan / Any Other Business</p> <p>All Governors to confirm whether they would be able to attend an NHS Providers development session on 4 June 2024.</p>	CG/24/03/15	March 2024	June 2024	Responses received from Governors and the development session has been completed. To close	All Governors