

**Public Meeting of the Council of Governors of the
Royal United Hospitals Bath NHS Foundation Trust**

Thursday 12 September, 14:10 – 16:10

**Venue: Pavilion Function Room, Kingswood Upper School Playing
Fields, Lansdown Road, Bath, BA1 9BH**

No	Item	Presenter	Action	Time	Enc.
Opening Business					
1.	Welcome, Introduction and Apologies	Alison Ryan, Chair	-	5 mins	-
2.	Declarations of Interest		To note		-
3.	Minutes of the Council of Governors Meeting held on 13 June 2024		For approval		Enc.
4.	Action List and Matters Arising		For approval		Enc.
5.	Presentation of the Annual Audit Letter	Michelle Hopton, Deloitte	To note	10 mins	Enc.
6.	CEO Update Report	Cara Charles-Barks, Chief Executive	For Info	30 mins	Enc.
7.	NED Presentation	Nigel Stevens, Senior Independent Director	For info	10 mins	Verbal
Governance Updates					
8.	Table Question for the AGM	Lauren McEwan, Corporate Governance Manager	For disc.	10 mins	Verbal
9.	Council of Governors Effectiveness Self-Evaluation Results	Lauren McEwan, Corporate Governance Manager	For disc.	5 mins	Enc.
10.	NED Update on Questions from Governors: Log of Governor Assurance Questions	NEDs	For disc.	5 mins	Enc.
11.	Governor Working Group Updates <ul style="list-style-type: none"> • Strategy and Business Planning • Quality • Membership and Outreach • People • Nomination and Remuneration 	Chairs of Working Groups	To note	5 Mins	Enc. / Disc.
12.	Approval of the Membership, Community Engagement and Development Strategy 24/25	Lauren McEwan, Corporate Governance Manager	For approval	10 mins	Enc.
13.	Outcome of the Working Group Task and Finish Group	Lauren McEwan, Corporate Governance Manager	For approval	5 mins	Enc.

14.	Approval of the Constitution	Roxy Milbourne, Interim Head of Corporate Governance	For approval	5 mins	Enc.
Governor Feedback					
15.	Lead Governor Report	Vivienne Harpwood, Lead Governor	To note	10 mins	Verbal
16.	Stakeholder Governor Feedback	All Stakeholder Governors	To note	10 mins	Verbal
Closing Business					
17.	Items for Future Work Plan / AOB	Alison Ryan, Chair	Disc.	-	Verbal
Date of Next Meeting: 10 December 2024, 10:00 – 12:00, Weston Hall, All Saints Centre, High Street, Weston, Bath, BA1 4BX					

Key:

Enc. – Paper enclosed with the meeting pack

Pres. – Presentation to be delivered at the meeting

Verbal – Verbal update to be given by the presenter at the meeting